



September 10, 2018

Aloha Artists and Crafters:

We cordially invite you to participate as a Vendor at our 31st Annual Harvest Festival Fundraiser on Saturday, November 17, 9am-4pm. Once again, the Harvest Festival will be held on our beautiful campus field with a country fair setting.

This year our "Market Street" will host up to 30+ vendors offering a variety of locally made arts, crafts, clothing, jewelry and much more. We are hoping you join in our new "Keiki Scavenger Hunt," which is a fun way to bring more people to your booth. Keiki and their parents will visit your booth for a stamp (that we provide) and a small "treat," ie sticker candy, toy (provided by you). It's a great way for more face-to-face time with the attendees. More details to follow upon application acceptance.

Kula Elementary School

Mailing Address
5000 Kula Hwy
Kula, HI 96790
(808) 876-7610

Principal: Chris Bachaus

Susan Kim
Market Street
Vendor Chair
808-281-7085

DEADLINE:
OCTOBER 15, 2018

BOOTH INFORMATION: Vendors will be located in our designated "Market Street," strategically placed throughout the festival. A 10x10 booth space is priced at \$125. Vendors are expected to provide their own tent, tables, chairs and table coverings. We encourage all vendors to decorate their booth in a "Country Fall" theme.

Products are expected to be of high quality. We will have a limited amount of Vendors offering the same type of crafts. Please include photos and a detailed description of your product(s).

Completed applications with payment are accepted and processed as they are received. **Confirmation by email will secure your booth space.**

SILENT AUCTION DONATIONS: We encourage you to maximize your booth's exposure by donating an item (\$25 min. value) to the Silent Auction. Your business will be recognized by the event emcee and you are able to display a promotional card/brochure with your donation. Please submit donations by November 9th to Kula School Office with *ATTN: Harvest Festival – Silent Auction Committee.*

Join us in this much anticipated and well attended annual Upcountry family event. Submit your Vendor application and payment at your earliest convenience, as vendor space is limited.

Final deadline for application acceptance is **October 15, 2018.**

Mahalo for your support!

Sincerely,

Susan Kim

Susan Kim
Market Street Vendor Chair

For additional information, or questions? Please email us at kimstavich@gmail.com or feel free to contact us by phone at 808-281-7085.



KULA ELEMENTARY SCHOOL'S 31ST ANNUAL HARVEST FESTIVAL

Saturday, November 17, 2018 | 9:00am-4:00pm | School Campus, Lower Field

VENDOR APPLICATION & SELLER'S AGREEMENT

Interested in Keiki Scavenger Hunt (circle one): YES NO

Business Name / Company: _____ G.E.T#: _____

Contact Person: _____ Phone: _____

Mailing Address: _____ Email: _____

- All new crafters must submit samples of their work to be juried by the Crafter Committee.
- To secure a booth, applications and booth fees must be received by October 15, 2018. Available booth space will be given first come first serve to a vendor in any open category (see below).
- Fees are non-refundable after October 30, 2018 (sorry no exceptions)
- Please circle the category in which you wish to be listed:

- | | | | |
|---------------|---------------------|-------------|---------------------|
| Art | Body Care/Fragrance | Candles | Clothes/Accessories |
| Cermics/Glass | Culinary/Food | Hats/Leis | Home Fashion |
| Housewares | Jewelry | Photography | Plants |
| Woodwork | Other: _____ | | |

Please list and briefly describe your craft(s):

Booth Cost: **SINGLE VENDOR - \$125 (10x10 space)**
 DOUBLE (share booth) - \$200 (10x20 space)

Total Booth fee enclosed: \$ _____

*Please note: Vendor must provide their own Tent/Tables/Chairs/Decorations
 Vendor must provide their own electricity and Tent Weights*

To reserve your booth space, please submit your application and booth fee payable to: **Kula School PTA**

Mail to: Harvest Festival 2018
 ATTN: Crafter Market Street
 5000 Kula Highway
 Kula, HI 96790

* Following Vendor application approval, you will receive a confirmation letter and Vendor Packet that will include instructions for set up, break down and parking on event day.

Committee use only:

Date Received:	Payment (date/method/amount):	Category:	Booth#:
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